

Public Document Pack



Helen Barrington
Director of Legal Services
County Hall
Matlock
Derbyshire
DE4 3AG

Ask for Juliette Normington

Email:
Juliette.Normington@derbyshire.gov.uk
Direct Dial 01629 81538394

PUBLIC

To: Members of Improvement and Scrutiny Committee – Climate Change, Biodiversity and Carbon Reduction

Friday 23 June 2023

Dear Councillor

Please attend a meeting of the **Improvement and Scrutiny Committee – Climate Change, Biodiversity and Carbon Reduction** to be held at **2.00 pm** on **Monday, 3 July 2023** in **Committee Room 1, County Hall, Matlock**; the agenda for which is set out below.

Yours faithfully

A handwritten signature in black ink that reads 'Helen E. Barrington'.

Helen Barrington
Director of Legal Services

A G E N D A

PART I - NON-EXEMPT ITEMS

1. Apologies for absence
To receive apologies for absence (if any)
2. Declarations of Interest

To receive Declarations of Interest (if any)

3. Minutes of Previous Meeting (Pages 1 - 6)

To confirm the non-exempt minutes of the Improvement and Scrutiny - Climate Change, Biodiversity and Carbon Reduction meeting held on 22 May 2023.

4. Public Questions (Pages 7 - 8)

30 minutes maximum in total for this item. Questions may be submitted to be answered by the Scrutiny Committee or Council officers who are attending the meeting as witnesses, on any item that is within the scope of the Committee. Please see the procedure below for the submission of questions.

5. Sustainable Procurement (Pages 9 - 26)

6. Wider Update on Waste Management Team and Projects (Verbal Report)

7. Work Programme (Verbal Report)

PUBLIC

MINUTES of a meeting of **IMPROVEMENT AND SCRUTINY COMMITTEE – CLIMATE CHANGE, BIODIVERSITY AND CARBON REDUCTION** held on Monday, 22 May 2023 in Committee Room 1, County Hall, Matlock.

PRESENT

Councillor W Major (in the Chair)

Councillors S Bull, A Clarke, M Ford, A Hayes, T Kemp, G Kinsella and D Taylor.

Apologies for absence were submitted for Councillor R Redfern and B Bingham.

8/23 DECLARATIONS OF INTEREST

There were no declarations of interest.

9/23 MINUTES OF PREVIOUS MEETING

RESOLVED to confirm the non-exempt minutes of the meeting of the Improvement & Scrutiny – Climate Change, Biodiversity and Carbon Reduction Committee held on 13 February 2023.

10/23 PUBLIC QUESTIONS

There were no public questions.

11/23 IMPLEMENTATION OF THE COUNCIL'S NATURE RECOVERY - DERBYSHIRE WILDLIFE TRUST

Scott Blance and Ben Carter from Derbyshire Wildlife Trust attended the meeting to inform the Committee on the work that was being undertaken by Derbyshire Wildlife Trust (DWT) to embed a natural capital approach and payment for ecosystem services in Derbyshire.

The Committee received an update on three areas of work:

- Project delivery: work DWT were currently implementing on the ground that deliver multiple benefits for people and wildlife;
- Contributing to the Evidence Base: partnering with local universities to produce relevant information for decision makers, whilst upskilling the student and research communities of Derbyshire; and
- Collaboration with the Financial Sector: working with financial experts to build pioneering commercial models around conservation.

On behalf of the Committee, the Chairman thanked Scott Blance and Ben Carter for their very informative presentation and suggested that the Members would like to see at first hand one of the projects they were currently working on.

RESOLVED that the Committee:

- a) Notes the work of the Derbyshire Wildlife Trust in enhancing natural capital and welcomes their continued and close involvement in developing the Local Nature Recovery Strategy; and
- b) Recommends the Council use the Natural Capital Strategy as the basis to develop a Natural Capital Investment Plan for Derbyshire.

12/23 **IDENTIFYING THE COUNCIL'S ROLE IN NATURE RECOVERY**

The Committee was informed of the nature recovery implications for the Council arising from the Environment Act 2021 and the Government's Environmental Improvement Plan 2023.

The Environment Act 2021 had included a suite of interrelated measures which underpinned the objectives of the Government's Environmental Improvement Plan 2023. These were also of relevance to and complemented the Council's intentions to ensure nature recovery across Derbyshire. They were summarised as the following five statutory drivers for change:

- New legally binding national targets to protect the environment.
- An amended and strengthened general duty for Councils (and other public bodies) to see to conserve and enhance biodiversity.
- A Local Nature Recovery Strategy for each area.
- Biodiversity Net Gain (BNG) as a mandatory requirement for planning permission.
- Biodiversity Net Gain offsetting.

The Committee was provided with further details on each of these drivers.

RESOLVED that the Committee notes the nature recovery implications for the Council arising from the Environment Act 2021 and Environmental Improvement Plan 2023 as detailed in the report.

13/23 **SINGLE USE PLASTIC POLICY AND ACTION PLAN**

The Committee was presented with an update on the implementation of the Council's Single Use Plastic (SUP) Policy and Action Plan.

Following the approval of the SUP Policy in October 2021, an Action Plan to achieve the goals and objectives set out in the Policy was developed. A

summary of progress made to date to deliver the SUP Policy and Action Plan was presented.

Caroline Toplis informed the committee that the Climate Change Team had been working with Facilities Management to map the Council's corporate waste contracts and processes, and to form recommendations for improvements. Work was also being carried out to enable consistency in the provision of bins and signage across the corporate estate. The first stage was an audit of waste facilities that had been carried out at County Hall in January 2023.

In January 2022, the Council had engaged with Surfers Against Sewage to understand the criteria that must be met to become an accredited Plastic Free County Council. The main criteria to be met was for at least 70% of the County's Parish and Town Councils to have signed up to the commitment and become accredited in their own right. This was a challenging target which would require a significant amount of promotion and co-ordination by the Council and so was not currently being pursued, but would be reassessed on a regular basis.

The Chairman welcomed this report and praised the progress that was being made.

RESOLVED that the Committee notes the update provided on the implementation of the Council's Single Use Plastic Policy and Action Plan.

14/23

DEVELOPMENT AND PUBLICATION OF THE SPATIAL RENEWABLE ENERGY STUDY, CLIMATE CHANGE PLANNING GUIDANCE DOCUMENT AND AN ASSOCIATED ASSESSMENT TOOL, PROGRESS UPDATE

Steve Buffery and Richard Sandbach attended the meeting to inform the Committee of the progress in the collaborative working relating to the Derbyshire Renewable Energy Spatial Study, Climate Change Planning Guidance and associated assessment tool (metric).

Local Planning Authorities (LPAs) were bound by the requirement in Section 19 of the Planning and Compulsory Purchase Act 2004, as amended by the Planning Act 2008, for development plan documents to include policies designed to secure that the development and use of land in the LPA's area had contributed to the migration of, and adaption to, climate change.

The Planning Guidance had been drafted by the officer working group and had addressed current Derbyshire local plan climate change-related policies and considered good practice from across the UK. To support the Guidance, an innovative climate change metric had been produced which at planning application stage, quantified the degree to which a development

contributed to climate change mitigation, adaptation and resilience. Both the Guidance and metric were now being used in the revision and drafting of new local plans and in the development management process across the County. The Guidance and metric had also been taken up by authorities outside of Derbyshire, including Staffordshire Moorlands District Council and Wokingham Borough Council.

RESOLVED that the Committee acknowledges the progress in the collaborative working, relating to the Derbyshire Renewable Energy Spatial Study, and the Climate Change Planning Guidance and associated assessment tool, as summarised in the report.

15/23 **CLIMATE CHANGE PERFORMANCE REPORTING - 2022-2023 Q4**

Caroline Toplis, Programme Manager – Climate Change presented the Climate Change Programme Dashboard 2022-2023 for Quarter 4. The Dashboard had been developed to provide details on performance against delivery of the Council’s Climate Change Strategy: Achieving Net Zero (2021-2025).

The report was accompanied by a presentation that highlighted the key points including:

- 17 priority actions (53%) had been allocated a Good rating
- 15 priority actions (47%) had been allocated a Review rating
- No priority actions had been allocated an Action rating

The Committee was informed that steps were being taken to bring the 15 Review rated actions back on track, particularly those that had the potentially biggest negative impact on achieving net zero targets if not achieved.

The main focus areas were:

- Council Estate and operations
- Low Carbon Economy
- Decarbonising the domestic sector
- Transport, travel and infrastructure
- Waste

RESOLVED that the Committee notes the content of the Climate Change Programme Dashboard detailed in Appendix 2 to the report.

16/23 **WORK PROGRAMME (VERBAL REPORT)**

Members were invited to suggest possible items for consideration for the work programme for 2023-24.

RESOLVED that the Committee notes the 2023-24 work programme.

This page is intentionally left blank

Procedure for Public Questions at Scrutiny Committee meetings

Members of the public who are on the Derbyshire County Council register of electors, or are Derbyshire County Council tax payers or non-domestic tax payers, may ask questions of the Improvement and Scrutiny Committees, or witnesses who are attending the meeting of the Committee. The maximum period of time for questions by the public at a Committee meeting shall be 30 minutes in total.

Order of Questions

Questions will be asked in the order they were received in accordance with the Notice of Questions requirements, except that the Chairman may group together similar questions.

Notice of Questions

A question may only be asked if notice has been given by delivering it in writing or by email to the Director of Legal Services no later than 12 noon three working days before the Committee meeting (ie 12 noon on a Wednesday when the Committee meets on the following Monday). The notice must give the name and address of the questioner and the name of the person to whom the question is to be put.

Questions may be emailed to democratic.services@derbyshire.gov.uk

Number of Questions

At any one meeting no person may submit more than one question, and no more than one such question may be asked on behalf of one organisation.

Scope of Questions

The Director of Legal Services may reject a question if it:

- Exceeds 200 words in length;
- is not about a matter for which the Committee has a responsibility, or does not affect Derbyshire;
- is defamatory, frivolous or offensive;
- is substantially the same as a question which has been put at a meeting of the Committee in the past six months; or
- requires the disclosure of confidential or exempt information.

Submitting Questions at the Meeting

Questions received by the deadline (see **Notice of Question** section above) will be shared with the respondent with the request for a written response to be provided by 5pm on the last working day before the meeting (ie 5pm on Friday before the meeting on Monday). A schedule of questions and responses will be produced and made available 30 minutes prior to the meeting (from Democratic Services Officers in the meeting room).

It will not be necessary for the questions and responses to be read out at the meeting, however, the Chairman will refer to the questions and responses and invite each questioner to put forward a supplementary question.

Supplementary Question

Anyone who has put a question to the meeting may also put one supplementary question without notice to the person who has replied to his/her original question. A supplementary question must arise directly out of the original question or the reply. The Chairman may reject a supplementary question on any of the grounds detailed in the **Scope of Questions** section above.

Written Answers

The time allocated for questions by the public at each meeting will be 30 minutes. This period may be extended at the discretion of the Chairman. Any questions not answered at the end of the time allocated for questions by the public will be answered in writing. Any question that cannot be dealt with during public question time because of the non-attendance of the person to whom it was to be put, will be dealt with by a written answer.



FOR PUBLICATION

DERBYSHIRE COUNTY COUNCIL

**IMPROVEMENT AND SCRUTINY COMMITTEE – CLIMATE CHANGE,
BIODIVERSITY AND CARBON REDUCTION**

MONDAY, 3 JULY 2023

Report of the Director - Finance and ICT

Sustainable Procurement

1. Purpose

The Purpose of this report is to provide an update on the implementation and impact of the Council's new sustainable procurement policy and the use of the Social Value Portal.

2. Information and Analysis

Sustainable procurement is a process whereby organisations meet their needs for goods, services, works and utilities in a way that achieves value for money on a whole life basis. This means generating benefits not only to the organisation, but also to society and the economy, whilst minimising damage to and promoting the health of the environment.

Sustainable procurement requires the Council to work in partnership with suppliers and the supply chain to consider the whole lifecycle, environmental, social and economic impact of procured goods and services.

Sustainable procurement is not limited to environmental considerations alone (such as carbon, waste, and water). Sustainable Procurement is made up of three key principles – Social, Environmental and Economic.

The Council's Sustainable Procurement Policy was approved by Cabinet on 16 June 2022 (Minute No. 116/22 refers).

The Policy delivery plan committed to undertaking 12 pilot projects during the first year, during which we would partner with The Social Value Portal organisation to support implementation.

Currently 8 procurement projects have been trialled with 3 of the projects progressing to contract award. The 3 projects:

- Supply of Disposable Gloves
- Road Marking, Studding Works, and High Friction Surface Treatment
- Supply of Traffic Management

have a total initial contract value of £4,439,103 with committed social and local economic value (SLEV) of £1,585,533 equating to 35.7% committed SLEV.

Appendix 2 gives both a detailed breakdown of the total commitments from the 3 awarded social value portal pilot projects and a breakdown of the commitments per each individual project.

One of the key criteria identified in the Sustainable Procurement policy is to drive sustainability through our procurements and to begin getting the Councils supply chain to commit to sustainable goals and measures. County Procurement have developed a sustainable requirements for tenders document (Appendix 3). The document will be used as a support tool for employees to identify sustainable requirements suitable for the project they are undertaking.

The Sustainable Procurement Policy has been promoted and is available to employees via the 'Our Derbyshire' intranet pages. County Procurement recently attended the Journey to Net Zero Employee Open Day to present an update to staff on sustainable procurement progress.

As a result of the Sustainable Procurement Policy, County procurement are currently reviewing the Councils provider selection questionnaire to ensure all requirements align to the Councils strategy and policies. A wider review of procurement documentation is under way with a view to reducing documentation where possible and reducing the documentation burden on suppliers. As part of this review County Procurement are working with its tendering portal provider, Procontract, to ensure where possible online versions of documentation are available, and information is saved and stored to reduce duplication for suppliers.

3. Implications

3.1 Appendix 1 sets out the relevant implications considered in the preparation of the report.

4. Background Papers

4.1 None Identified.

5. Appendices

5.1 Appendix 1 – Implications

5.2 Appendix 2 – Social Value Portal Commitments

5.3 Appendix 3 – Sustainable Requirements for Tenders

6. Recommendation(s)

That Committee:

- a) Notes the update provided on the implementation and impact of the Council's new sustainable procurement policy and the use of the Social Value Portal.

7. Reasons for Recommendation(s)

7.1 To ensure that the progress made regarding implementation of the Council's new sustainable procurement policy and the use of the Social Value Portal is understood by the committee.

Report Author: **Stuart Etchells** **Contact details:** **Stuart.Etchells@derbyshire.gov.uk**

Implications

Financial

1.1 Cost Analysis and Implications to budgets will need to be considered when sustainable solutions and innovation are applied to Procurement and contract management.

Legal

2.1 All Council procurement and contracting activities need comply with the applicable public procurement and contracting legislation and law, including the Public Contracts Regulations 2015 which prescribe processes for public contracts for goods and services above certain thresholds. The 2015 Regulations have been amended in accordance with the terms of the withdrawal of the UK from the EU by the Public Procurement (Amendment etc.) (EU Exit) Regulations 2020.

Human Resources

3.1 There are no Human Resources implications associated with this report.

Information Technology

4.1 There are no Information Technology implications associated with this report.

Equalities Impact

5.1 There are no equalities impact implications associated with this report.

Corporate objectives and priorities for change

6.1 The Policy supports the Council's ambition to be a net zero organisation by 2032, or sooner, and for the county to be net zero by 2050.

Environmental and Sustainability,

7.1 Development and implementation of this policy will improve the environmental sustainability of the Council.

Introduction

Following the start of the Social Value Portal pilot in October 2023, County Procurement have completed and awarded three projects within which Social Value Portal formed a part of the tendering process.

These are:

- CCP080 – Supply of Disposable Gloves
- PLACE136 - Road Marking, Studding Works, and High Friction Surface Treatment
- PLACE145 – Supply of Traffic Management

Included in this Appendix is a full outline of the commitments provided – both from these three projects in total (see 1.), and from each project individually (see 2. – 4.).

Environmental commitments have been highlighted in green. Other commitments relate to the themes of jobs, growth, social, and innovation.

Definitions

TOMs	Themes, Outcomes, and Measures.	£SLEV	Combined social and local economic value, in GBP.
FTE	Full time equivalent.	SV	Social value.
tCO2e	Tonnes of carbon dioxide equivalent.	LEV	Local economic value.
Proxy Value	The value against each commitment is measured. This can be a national value, or a more localised value for Derbyshire. Some measures do not contain proxy values, but suppliers can still have commitments submitted against them.		

1. Total Commitments

TOMs	Theme	Measure	Commitment	Proxy Value	£SLEV	SV/LEV
NT1	Jobs	Local employees (FTE) directly hired or retained for contract duration	23 FTE	£28,282 per FTE	£650,486	LEV
NT1c	Jobs	Local employees (FTE) hired or retain within the supply chain for the contract duration	10 FTE	£28,282 per FTE	£282,820	LEV
NT4	Jobs	Employees (FTE) hired on the contract who are NOT in Employment, Education, or Training (NEETs)	6 FTE	£15,382.90 per FTE	£92,297.42	SV
NT6	Jobs	Disabled employees (FTE) hired on the contract	1 FTE	£16,605 per FTE	£16,605	SV
NT8	Jobs	Local school and college visits supporting pupils – ie. career talks, curriculum support, safety talks	124 staff hours	£16.93 per staff hour	£2,099.32	SV
NT10	Jobs	Apprenticeships or T-Levels provided on contract	104 weeks	£251.79 per week	£26,186.22	SV
NT11	Jobs	'Support into Work' assistance for unemployed people – ie. CV advice, mock interviews.	16 hours	£105.58 per hour	£1,689.28	SV
NT14	Growth	Spend with VCSEs within the supply chain	£10,000	£0.12 per £1	£1,200	SV
NT16	Growth	Equipment or resources donated to VCSEs (£ equivalent value)	£500	£1 per £1	£500	SV

NT17	Growth	Volunteering hours to support VCSEs	160 staff hours	£16.93 per hour	£2,708.80	SV
NT18	Growth	Spend within local supply chain	£300,000	£0.42 per £1	£125,834.33	LEV
NT20	Growth	Employees with access to wellbeing programmes for at least 12 months	10 employees	£130.29 per employee	£1,302.29	SV
NT21	Growth	Equality, diversity, and inclusion training for staff	20 hours	£101 per hour	£2,020	SV
NT28	Social	Donations and/or in-kind contributions to local community projects	£4,500	£1 per £1	£4,500	SV
NT29	Social	Volunteering time to local community projects	40 staff hours	£16.93 per hour	£677.20	SV
NT31	Environment	Savings in CO2e emissions achieved through de-carbonisation	1,526 tCO2e	£244.63 per tCO2e	£373,305.38	SV
NT33	Environment	Car miles driven using low or no emission staff vehicles	4,050 miles	£0.03 per mile	£101.25	SV
NT51	Innovation	Innovative measures to promote and support responsible business	£1,200	£1 per £1	£1,200	SV
TOTAL					£1,585,533.10	

2. Commitments per Project – Disposable Gloves

TOMs	Theme	Specific Commitment	Commitment Amount	Proxy Value	£SLEV	SV/LEV
NT6	Jobs	Disabled employees (FTE) hired on the contract	1 FTE	£16,605 per FTE	£16,605	SV
NT8	Jobs	Delivery of CV writing sessions at 3 secondary schools (of DCC's choosing) by Head of Human Resources	36 staff hours	£16.93 per staff hour	£609.48	SV
NT16	Growth	Cleaning supplies and hygiene wallcharts provided to Rural Action Derbyshire for the 'Feeding Derbyshire Partnership'	£500	£1 per £1	£500	SV
NT17	Growth	Contract staff to give 1 volunteering day p.a. – ie. attending Rural Action Derbyshire kitchens to deliver hygiene presentations to staff	160 staff hours	£16.93 per hour	£2,708.80	SV
NT20	Growth	Staff access to Wellbeing Programme – ie. flexi working, wellness workshops, mental wellbeing sessions	10 employees	£130.29 per employee	£1,302.90	SV
NT21	Growth	Equality, diversity, and inclusion training provided to all staff and reinforced via Equality policy. Training completed annually	20 hours	£101 per hour	£2,020	SV
NT28	Social	Donation of equipment for local litter picks, offered and promoted annually through the 'Keep Britain Tidy' campaign	£500	£1 per £1	£500	SV
NT33	Environment	Meetings attended within Derbyshire will use staff vehicles, which are all electric or hybrid	4,050 miles	£0.03 per mile	£101.25	SV
NT35	Environment	Use of scored supplier selection process, with a minimum requirement of ISO14001 and strong CSR commitments	100% of in-scope supplier contracts			

NT44	Environment	Development of a Net Zero Pledge, with the support of Sustainability West Midlands				
NT51	Innovation	'Feed a Family' CSR initiative – purchase and donate end of life stock from local stores to Derbyshire food banks via Rural Action Derbyshire	£1,200	£1 per £1	£1,200	SV
NT65	Environment	Delivery vehicles ULEZ-compliant and fitted with Euro 6 engines	100% of fleet			
NT66	Environment	Delivery vehicles fitted with FuelActive software, including telematic tracking technology, with a report provided to the Council annually				
TOTAL					£25,547.43	

3. Commitments per Project – Road Marking, Studding Works, and High Friction Surface Treatment

Page 18

TOMs	Theme	Specific Commitment	Commitment Amount	Proxy Value	£SLEV	SV/LEV
NT1	Jobs	Local employees (FTE) directly hired or retained for contract duration	4 FTE	£28,282 per FTE	£113,128	LEV
NT8	Jobs	School visit for 4 staff – identified by DCC, and work collaboratively with the school to deliver workshops meeting school objectives / priorities	48 staff hours	£16.93 per staff hour	£812.64	SV
NT10	Jobs	Support for two apprentices, working for half their time on the contract	104 weeks	£251.79 per week	£26,182.22	SV
NT18	Growth	Engagement of three local suppliers on the contract – HW Martin Traffic Management, Walker Sealants, and Derbyshire Aggregates	£300,000	£0.42 per £1	£125,834.33	LEV
NT28	Social	Continued commitment of supporting local Derbyshire charities – matching 2022 donations	£2,000	£1 per £1	£2,000	SV
NT29	Social	Thinking Community initiative, allowing each employee a volunteer day p.a. to support local initiatives	24 staff hours	£16.93 per hour	£406.32	SV
NT31	Environment	Only road marking material manufacturer to use bio-based resins from pine trees, instead of traditional hydrocarbon resins – saving on average 2.2 tCO2e per tonne of material used. Carbon Calculator report available to the Council on request	1,526 tCO2e	£244.63 per tCO2e	£373,305.38	SV
NT44	Environment	Company commitment to Net Zero by 2032				

Appendix A - Social Value Portal Pilot Project Commitments (as of 19 June 2023)
Improvement and Scrutiny Committee
Climate Change, Biodiversity, and Carbon Reduction

NT65	Environment	All vehicles are self-built with Euro 6 engines	100% of vehicles			
TOTAL					£641,672.89	

4. Commitments per Project – Traffic Management

Page 20

TOMs	Theme	Specific Commitment	Commitment Amount	Proxy Value	£SLEV	SV/LEV
NT1	Jobs	Local employees (FTE) directly hired or retained for contract duration	19 FTE	£28,282 per FTE	£537,358	LEV
NT1c	Jobs	Local employees (FTE) hired or retain within the supply chain for the contract duration	10 FTE	£28,282 per FTE	£282,820	LEV
NT2	Jobs	Percentage of local employees (FTE) on contract, either directly or within the supply chain	100%			
NT4	Jobs	Further employment of NEET individuals, and upskilled with relevant traffic management qualifications	6 FTE	£15,382.90 per FTE	£92,297.42	SV
NT8	Jobs	Staff support for local school and college visit(s)	40 staff hours	£16.93 per hour	£677.20	SV
NT11	Jobs	Contract Manager and Supervisor to support mock interviews, CV and careers advice via the Council's Careers Coaches	16 hours	£105.58 per hour	£1,689.28	SV
NT14	Growth	Temporary signage requirements procured through VCSE Royal British Legion Industries	£10,000	£0.12 per £1	£1,200	SV
NT28	Social	Annual £1,000 donation to a local community project within Derbyshire	£2,000	£1 per £1	£2,000	SV
NT29	Social	Contract Manager and Supervisor to provide one day of volunteering to a local community project	16 staff hours	£16.93 per hour	£270.88	SV

Appendix A - Social Value Portal Pilot Project Commitments (as of 19 June 2023)
Improvement and Scrutiny Committee
Climate Change, Biodiversity, and Carbon Reduction

NT65	Environment	All vehicles will be Euro 6 standard, as a minimum	100%			
NT66	Environment	Use of vehicle telematics system to provide carbon reporting as to support the measurement of Scope 3 emissions				
					TOTAL	£918,312.78

This page is intentionally left blank

Sustainable Requirements for Tenders

Subject	Requirement	Measure
Furniture	All procured furniture must be designed for disassembly to facilitate reuse, refurbishment, repair and ultimately recycling, either in part or as a whole.	Mandatory
Furniture	Components and spare parts will be made available by the supplier for at least 5 years after sale to extend the product's lifetime through repair, as far as reasonably practical.	Mandatory
Furniture and Buildings	Timber must be 100% sustainably sourced, using Forest Stewardship Council certification.	Mandatory
Cleaning Consumables	Products must be delivered with clear dosing instructions to avoid over-application by the user.	Mandatory
Horticulture	All products, services and works procured must comply with the latest version of the Horticultural Code of Practice covering invasive non-native plants.	Mandatory
Horticulture	All plant containers must be reusable, recyclable or biodegradable.	Mandatory
Food and Catering	Offer and encourage uptake of plant-based options. <i>Such as Meat Free Mondays.</i>	Mandatory
Food and Catering	Food suppliers will meet the requirements of the Food For Life Supplier Scheme. The provider must be accredited to the appropriate level within the first 12 months of the contract.	Mandatory
Food and Catering	All meat provided is British and Red Tractor farm assured	Mandatory
Food and Catering	All eggs provided are Red Lion stamped.	Mandatory
Food and Catering	All fish provided must not be on the Marine Conservation Society fish to avoid list.	Mandatory

Furniture and ICT Equipment	Describe how you will prioritise reuse, repairability and recyclability of the products supplied within the contract.	Scored
Furniture and Textiles	Describe how you will aim for textile products to have a low environmental impact within the contract. <i>Such as organic, fair trade or from recycled sources.</i>	Scored
Furniture, Textiles and Buildings	Show evidence of life cycle thinking for the selection of materials and equipment used or provided within the contract. Demonstrate the environmental impact of getting the raw materials needed, manufacturing processes, transportation, use and disposal.	Scored
Cleaning Consumables, Furniture, Office Stationery, Workwear, Food and Catering, ICT Equipment	Describe how you will prioritise reusable packaging within the contract. Detail whether packaging and labelling will be easily separated into single-material parts. It should be noted whether any cardboard packaging used will consist of more than 80% recycled material.	Scored
Cleaning Consumables, Furniture, Office Stationery, Workwear, Food and Catering, ICT Equipment	The tenderer should demonstrate that the packaging material is clearly marked to aid recycling and disposal.	Scored
Electrical Items	Describe how you will aim to provide energy efficient equipment as deliverables or to provide a service within the contract. <i>The aim should be at least D rated using the new energy ratings which before 2021 was A+ rated for efficiency.</i>	Scored
Horticulture	Describe how you will prioritise environmentally friendly powered parks and garden machinery. <i>Including use of biofuels if applicable.</i>	Scored
Office Stationery	Detail where recycled paper will be used in the delivery of the contract, noting any exceptions.	Scored
Buildings	Show evidence of life cycle thinking for the selection of materials and equipment used or provided within the contract. Demonstrate the environmental impact of getting the raw materials needed, manufacturing processes, transportation, use and disposal	Scored

Buildings	For the application of BRE's Environmental Assessment Method (BREEAM) standards for major projects (above 1000m ²) of new-build non-residential: Detail how you will achieve an "excellent" rating for a new building or "very good" rating for a major refurbishment as applicable.	Scored
Buildings	For new buildings: Describe how the building has been designed to be capable of delivering zero carbon heat and power and resilient to expected changes in climate during the lifetime of the building.	Scored
Transport	Provide a green travel plan applicable to vehicles being used to deliver the works, goods or services within the contract. This should detail your decision-making process for whether vehicle procurement needed and how vehicles are selected and used efficiently.	Scored
Transport	Detail how you will minimise vehicle mileage within the delivery of the contract.	Scored
Transport	Describe how you can contribute to the target of all cars and x% of all other vehicles used within the Derbyshire to be Ultra Low Emission Vehicles (ULEVs) by 2030 within the contract.	Scored
Areas	Indicate how you will minimise single use plastics and waste (in particular plastics, food and textiles) associated with the contract.	Scored
Areas	Derbyshire has a 20xx target in the Climate Strategy for all businesses and organisations in Derbyshire to be carbon neutral (direct and supply chain emissions) and to annually record and measure scope 1, 2 and 3 Greenhouse Gas (GHG) emissions in accordance with the GHG Protocol.	Information Only
Food and Catering	There is a Climate Strategy target for 2030 for all food supplied and distributed within the Derbyshire to be carbon neutral.	Information Only
Food and Catering	There is a Climate Strategy target that food supplied and distributed within the Derbyshire is resilient to potential changes in climate.	Information Only

This page is intentionally left blank